

Graduate Graduation Deadlines 2023-2024

*If planning on graduating, students should set up a meeting with the ME Graduate Program Manager to review graduation requirements.

Prior to Defense

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Apply for Graduation

- **Dec:** 9/15/23; **Apr:** 1/26/24
- **WALKING in April Commencement:** Jun: 3/11/24; Aug: 3/11/24
- **NOT walking in April Commencement:** Jun: 5/3/24; Aug: 6/21/24

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Certify Ready for Defense (Online)

- Advisor must approve thesis/dissertation prior to the student sending it to the rest of the committee.
- Advisor/Committee will certify that the student is ready for defense in the online Graduate Progress System.

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Schedule Defense

- Defense **MUST** be scheduled 2 weeks prior to chosen defense date.
- Defense **MUST** be scheduled with the Graduate Program Manager. [Schedule Here\(https://forms.gle/GsHvEKtt2rnZQRac6\)](https://forms.gle/GsHvEKtt2rnZQRac6)
- Student **MUST** give a copy of their thesis/dissertation to Graduate Program Manager for initial formatting review.
- **LAST DAY TO DEFEND:**
Dec: 11/22/23; **Apr:** 4/2/24; **Jun:** 5/29/24; **Aug:** 7/25/24

Post Defense

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Complete Committee Requested Revisions

- Complete committee requested revisions.
- Advisor should sign off on revisions **BEFORE** proceeding to ETD submission.
- **Suggested revision deadline:**
Dec: 11/29/23; **Apr:** 4/9/24; **Jun:** 6/5/24; **Aug:** 8/1/24

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ETD Approvals

- **Suggested ETD submission deadline (after advisor passes off revisions):** Dec: 11/30/23; Apr: 4/10/24; Jun: 6/6/24; Aug: 8/2/24
- Student will receive 3 approvals: 1st-University, 2nd-Department, 3rd-College. Students must make all formatting recommendations made during the approval process.
- **College deadline (ETD MUST be in College queue by this date):**
Dec: 12/7/23; **Apr:** 4/17/24; **Jun:** 6/7/24; **Aug:** 8/8/24

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University Final Deadlines

- **Items that MUST be completed by deadline:**
 - Defense Exam
 - Qualifications
 - Submit thesis/dissertation PDF and receive all ETD approvals via online Graduate Progress System
 - Survey of Doctoral Students (PhD Students only)
- **DEADLINE:** Dec: 12/14/23; Apr: 4/24/24; Jun: 6/20/24; Aug: 8/15/24